

EXHIBITOR SERVICE MANUAL

Optica Quantum 2.0 Conference and Exhibition

15 - 18 June 2026
The Scottish Event Campus
Glasgow, Scotland, UK

OPTICA



Welcome!

Thank you for participating in the 2026 Optica Quantum 2.0 Conference and Exhibition at the Scottish Event Campus, Glasgow, Scotland, UK. This Exhibitor Services Manual includes important information and deadlines to help you prepare for the Congress. Please distribute this manual to anyone who will be attending the meeting to staff your company's exhibit.

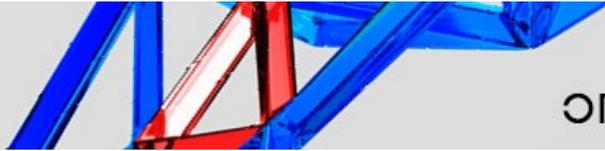
If you have any questions or need more information regarding the logistics, please contact Exhibit Operations at exhibits@Optica.org.

Important Deadlines

Deadline Date	Item
May 4, 2026	Advanced Registration Deadline
May 15, 2026	Hotel Room Reservation Deadline
May 25, 2026	Congress App and Online Listing Form Deadline
May 29, 2026	Booth Services (booth furniture/electrical) Orders Due
June 8, 2026	The Scottish Event Campus Begins Accepting Booth Shipments
June 10, 2026	Exhibitor Shipment to Arrive in Glasgow
June 16, 2026	Quantum 2.0 Exhibit Opens
June 18, 2026	Quantum 2.0 Exhibit Closes

Exhibit Schedule – Exhibit Halls 1 & 2

Date	Time
Monday, 15 June	
Exhibitor Move-In	13:00 – 17:00
Tuesday, 16 June	
Exhibitor Move-in	08:00 – 09:30*
Exhibits	10:30 – 16:00
Exhibits & Coffee Break	10:30 – 11:00
Technology Showcase	11:00 – 12:30
Show Floor Theater Programs	13:30 – 14:30
Poster Session	14:00 – 16:00
Show Floor Theater Programs	14:45 – 15:45
Technology Showcase	16:00 – 18:00
Conference Reception	18:00 – 19:30



Wednesday, 17 June

Exhibits	10:30 – 16:00
Exhibits & Coffee Break	10:30 – 11:00
Technology Showcase	10:30 – 12:30
Show Floor Theater Programs	13:30 – 14:30
Poster Session	14:00 – 16:00
Show Floor Theater Programs	14:45 – 15:45
Technology Showcase	16:00 – 18:00

Thursday, 18 June

Exhibits	10:00 – 16:00
Exhibits & Coffee Break	10:00 – 10:30
Technology Showcase	10:30 – 12:30
Show Floor Theater Programs	13:30 – 14:30
Poster Session	14:00 – 16:00
Show Floor Theater Programs	14:45 – 15:45
Closing Meeting Toast	18:00 – 19:00
Technology Showcase	16:00 – 18:00
Exhibitor Move-Out	16:01 – 20:00

(This schedule is as of Nov. 18, 2025. For an up-to-date schedule, please [click here.](#))

*All exhibits must be completely installed by 09:30 on Tuesday, 16 June.

****Special Events:** Exhibitors are invited to attend the Conference reception. One (1) complimentary reception ticket for each EXT badge holder is included per 10'x10' booth space purchase. Tickets may be purchased on-site for an additional per-ticket cost.

Exhibiting companies' booth staff members are not required to remain at their display for the entire Conference; **however, booths should be staffed during Exhibit, Coffee Breaks, and Poster Session hours listed above.** Attendee traffic patterns vary for each meeting. Most attendees will visit the exhibits during the coffee breaks and lunches located in the Exhibit Area, and then return to the sessions. Please secure your booth when unattended, as attendees have access to the Exhibit Area during coffee breaks. Exhibit traffic is limited during other times. Reach out to attendees and schedule meetings, extend yourself for extra time and/or attend the sessions.

Booth Display Details

The exhibits, poster sessions, and coffee breaks will all take place in the Exhibit Halls 1 & 2. Booth floor/space assignments are determined by show management based on the date and order that space contracts were received.

Meet us at the exhibit.

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Booth displays include the following:

- Booth hard wall shell scheme
- One (1) 6' x 30" table, skirted
- Two (2) chairs
- A table display sign with company name
- Pipe and Drape

Your display must fit completely within your 10' x 10' booth space. In the front half of the booth (from aisle), the total height of all materials must not exceed 4 feet; in the back half, the total height must be no higher than 8 feet. There will be no pipe & drape provided and floor coverings are mandatory. Please order your floor coverings (carpet) directly from [GES](#).

Decorations and/or signage may not be attached to or hung from any permanent structure. Optica highly recommends removing valuables from your exhibit when it is unattended. Overnight security services are *not* provided by OPTICA.

Booth Requirements

Electrical Services

Electric Services and/or power supply services are provided by GES (Global Experience Specialists). To avoid any on-site challenges, please be sure that you are aware of the requirements of your booth in advance of arriving to the Congress. Please visit the [GES online](#) ordering system.

Audio Visual and Internet Service

The onsite team at the Scottish Event Campus will be providing audio-visual services and internet for this Conference. If your booth requires any of these services, reach out to the Tony Edward

Tony.Edwards@sec.co.uk or Adam Douglas Adam.Douglas@sec.co.uk by **Wednesday, 27 May 2026**.

For your convenience, complimentary wireless internet will be available in the exhibit hall for checking emails only, *not* for downloading or connecting to your office

Security

Security will not be provided by OPTICA to monitor the Exhibit Area during exhibit hours or overnight. Show management strongly recommends that you take any valuable equipment (i.e. laptops, small components, or other materials) with you or secure them each night. It is also recommended that you bring a drape or cloth to cover your table each night. Each exhibitor is required to have adequate insurance levels, and basic precautions should be taken. Please do not store valuables under the table, or leave valuable objects such as phones, cameras, etc. on your table unless the booth is staffed. **Neither Show Management nor the Scottish Event Center is responsible for lost or stolen items.**

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The logo for OPTICA, featuring the word "OPTICA" in a bold, sans-serif font. To the left of the text is a stylized graphic of blue and red geometric shapes, possibly representing a molecular structure or a network of connections.

Shipping Guidelines

Inbound Shipping – Direct Shipping

If you plan to ship your booth materials directly to the Scottish Event Campus, please address your materials as follows:

Company Name, Booth Number
Scottish Event Campus
Exhibition Way
Glasgow, UNITED KINGDOM G3 8YW
Optica Quantum 2.0 Conference
Exhibit Halls 1 & 2
Box ____ of ____

The Center will begin accepting shipments no earlier than Monday, 8 June 2026. Your booth materials will be stored in a secure location prior to the show and delivered to the exhibit area (Halls 1 & 2) on Monday, 15 June at 09:00. If your booth staff needs to retrieve their booth materials prior to exhibit set-up time, they may contact the shipping manager, Lynn Guthrie, lynne.guthrie@sec.co.uk.

Outbound Shipping

All outbound shipping arrangements must be made by exhibiting companies for pick up prior to leaving the conference on the final day. Please bring your own tape and shipping labels to affix on your boxes to ship back to your office. OPTICA cannot take responsibility for any exhibiting company's booth materials left behind at the Scottish Event Campus. You may work directly with GES for outbound shipping or you can use FedEx shipping found at this [location](#).

Preferred Customs Broker

Airways Freight is OPTICA's Preferred Vendor for international shipping for the Scottish Event Campus. All shipments traveling internationally **MUST** use a customs broker. Show Management is not responsible for any shipments that may be stopped at customs or for any additional charges that may be incurred for international shipments. Please contact Clay Quinton at clayq@airwaysfreight.com or Brock Wood at brockw@airwaysfreight.com for more information.

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Event

**Optica Quantum 2.0
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15 - 18 June 2026

Glasgow, UNITED KINGDOM

AIRWAYS FREIGHT
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OFFICIAL INTERNATIONAL CARRIER!

- EXHIBITION SPECIALISTS
- 45 YEARS IN EVENT SHIPPING
- ON-SITE REPRESENTATION
- AIR / OCEAN DOOR TO VENUE
- AIR / OCEAN VENUE TO DOOR RETURN
- US CUSTOMS ENTRY / EXIT SERVICES
- 24/7/365 AVAILABILITY



REACH US EARLY AT:
intshows@airwaysfreight.com

+1 800.228.4220

USA & Canada +1 800.643.3525
International +1 479.442.6301
www.airwaysfreight.com

Registration

Exhibiting company staff must now register online. Signing up as an exhibiting company for the 2026 Optica Quantum 2.0 Conference and Exhibition does **NOT** automatically register you or your booth personnel for the Congress.

To gain access to the exhibit area during setup and breakdown times or prior to show hours, all participating companies' booth staff must have an exhibitor name badge. Your company's primary contact will receive an email from Exhibitor Registrations (ExhibitorReg@Optica.org) with a link to register your staff.

A completed registration must be submitted for each person staffing a booth, with a unique email address for each person. For your complimentary registrations as listed below, please use your company-specific discount codes in your registration welcome email from ExhibitorReg@Optica.org.

Each exhibiting company receives three (3) complimentary badges. **Each exhibiting main contact will receive complimentary registration codes to use during the registration process. These codes will be sent no later than 45 days prior to the first day of the conference.**

- One (1) Exhibitor Technical Badge (EXT) – Access to the exhibit floor for move-in, move-out, Technical Sessions, Keynote Sessions, Exhibition, Technical Digest Papers and all Session Recordings. *Conference Lunch is included Tuesday - Thursday.*
- Two (2) Exhibitor Personnel Badges (EXP) – Access to the exhibit floor for move-in, move-out and during show floor hours only. *You must purchase a meal ticket to participate in the Conference Lunch, offered Tuesday - Thursday.*

If additional badges are needed, each person must purchase an Exhibitor Full Technical Badge (EXT) for \$815 before or on 1 May (\$1000 afterward).

Please visit the Optica Quantum 2.0 Conference and Exhibition [registration page](#) for more information and to register your staff.

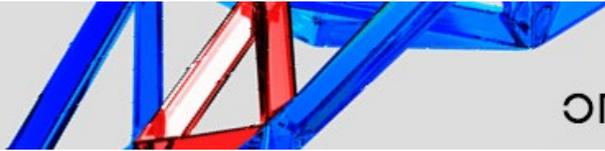
On-site Hours

The Registration Desk will be located in the foyer of Lomond / Alsh 1 & 2 and will be open during the following hours for your exhibiting company's staff to pick up their badges:

Monday, 15 June	Tuesday, 16 June	Wednesday, 17 June	Thursday, 18 June
09:00 – 16:00	09:00 – 16:00	09:00 – 16:00	09:00 – 16:00

Promotional Opportunities

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Maximize your company's meeting presence through the unique sponsorships available at the Optica Quantum 2.0 meeting. Increase your company's visibility among qualified attendees while utilizing a cost-effective way to gain a competitive advantage. Don't miss your chance to reach hundreds of attendees! To take advantage of a sponsorship opportunity, please email exhibitsales@Optica.org.

Hotel and Travel

Reservation Deadline: Friday, 15 May 2026

Click [here](#) for information on hotel reservations, travel and transportation, and letters of invitation and visa information.

Please Note:

Housing poachers are companies offering discounted hotel rates and may claim to be working with the Optica Quantum 2.0 Conference. Some companies may be reselling rooms they have secured from another source. They may require fully pre-paid, non-refundable rates, subject to steep change fees.

Show Management has NO affiliation with these organizations and in no way endorses their services.

Reservations made through these "pirate" agencies or companies will be at your own risk. These companies are contacting you by phone (and in some cases email). Please note that the Optica Quantum 2.0 Conference does not provide them with any contact information.

If you are contacted by any non-official vendors, always ask them to send you details in writing and please provide exhibits@Optica.org with the details regarding these calls or emails. We will follow up aggressively with them. This includes outside companies offering hotel rooms, listings in show directories as well as more standard items for your booth such as A/V or internet.